

ALARM REGISTRATION FORM  
 RALSTON POLICE DEPARTMENT  
 7400 MAIN STREET  
 RALSTON, NE 68127  
 (402) 331-1786

Check all that apply:  Initial Alarm Registration  Renewal Alarm Registration  Intrusion Alarm  Fire Alarm

Name of the principal: \_\_\_\_\_

Address: \_\_\_\_\_ Ralston, NE 68127 Phone: \_\_\_\_\_

Name of the protected premises (other than home): \_\_\_\_\_

Street address of the protected premises: \_\_\_\_\_

Use of the protected premises: \_\_\_\_\_  
(home, office, business, apartment building, etc)

Is this alarm system monitored?  Yes  No

Alarm business with access to the property: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Does the protected property have a Knox box located on the exterior, adjacent to the main door, with all necessary keys for complete access to the building and fire alarm panel?  Yes  No

Names, addresses, and telephone numbers of at least three people who have access to the protected premises:

Name:		Address:			
City:	State:	Zip:	Phone (home):	Phone (business):	
Name:		Address:			
City:	State:	Zip:	Phone (home):	Phone (business):	
Name:		Address:			
City:	State:	Zip:	Phone (home):	Phone (business):	

I certify that the immediate family, tenants, or employees who have access to the protected premises have been given training which includes procedures and practices to avoid **false alarms** and steps to follow in the event the alarm system is accidentally activated.

Signature of principal: \_\_\_\_\_

**Alarm registrations will expire on December 31<sup>st</sup> of each year. Renewal fee of \$25.00 is due by January 1<sup>st</sup> of each year. The fee DOUBLES if not received by January 1<sup>st</sup>.**

**NEW ALARM REGISTRATION FEES ARE PRORATED:**

Jan: \$25.00	Feb: \$22.90	Mar: \$20.80	Apr: \$18.75	May: \$16.60	Jun: \$14.50
Jul: \$12.40	Aug: \$10.30	Sep: \$8.20	Oct: \$6.10	Nov: \$4.00	Dec: \$25.00

False alarm charges range from free for the first one, and up to \$250 for subsequent false alarms.

**\*\*NOTE\*\*** Initial applications for fire alarm systems installed in a commercial, industrial, or multi-family dwelling must have an inspection report from an inspector licensed by the State of Nebraska certifying the alarm has been installed and is working properly.

<b>FOR OFFICE USE ONLY:</b>		
Date Received:	Registration Number:	Date Certificate Sent: